



CIRCULAR

STATE OF NEW JERSEY

DEPARTMENT OF THE TREASURY

| | | |
|--|--|-----------------------|
| NO.: 07-01-OMB | ORIGINATING AGENCY: OFFICE OF MANAGEMENT AND BUDGET | PAGE 1 OF 14 |
| EFFECTIVE DATE: JULY 1, 2006 | EXPIRATION DATE: JUNE 30, 2007 | SUPERSEDES: 06-01-OMB |
| SUBJECT: CIRCULAR LETTER INDEX BY YEAR AND CLASSIFICATION | | |
| ATTENTION: DIRECTORS OF ADMINISTRATION AND CHIEF FISCAL OFFICERS | | |
| FOR INFORMATION CONTACT: CYNTHIA L. QUIG | | PHONE: (609) 292-5358 |

Enclosed is the current Department of the Treasury Circular Letter Index, which supersedes the index distributed (Circular Letter 06-01-OMB), dated July 1, 2005. There are two indexes; one by year and one by classification. Both consist of all current Circular Letters and remain in effect until June 30, 2007. All others should be discarded.

Charlene M. Holzbaur
Director

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Enclosure

NOTE: A complete repository of all circular letters issued is on the State of New Jersey's web site located at the following address: <http://www.nj.gov/infobank/circular/circindx.htm>.

The following Circular Letters, listed by year, are current and still in effect:

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|--------------------------|---|----------------------------|-------------------|
| 80-16-OMB | Appropriate Accounts for Establishment of Temporary Positions | Indefinite | ---- |
| 81-27-OMB | Special Services Positions | Indefinite | 80-21-OMB |
| 81-28-OMB | Seasonal Employment Services | Indefinite | 80-20-OMB |
| 84-13-GSA (PC-40) | Telecommunications Services and Equipment Acquisition | Indefinite | PC-23C & 36 |
| 85-14-OMB | Downgrading of Positions | Indefinite | 82-20-OMB |
| 86-04-OMB | Recovery of Unemployment Benefits from Back-Pay Awards | Indefinite | ---- |
| 87-12-GSA (PC-34C) | Contract Delegation to DEP for Hazardous Material Cleanups | Indefinite | PC-34B |
| 88-02-GSA (FMC-88-2) | Auditing of Vehicle Use Policy and Procedure | Indefinite | ---- |
| 88-07-GSA | Transfer of Real Property between State Agencies | Indefinite | 81-34-OMB |
| 88-08-GSA (DBC-08-88) | Facility Consultant Program | Indefinite | ---- |
| 88-23-OMB | Excise Tax on Gasoline and Diesel Fuel | Indefinite | ---- |
| 88-25-GSA (DBC-701) | Utilization of Statewide Funds for Hazardous Material Removal and Fire and Life Safety Projects | Indefinite | ---- |
| 88-26-GSA (GSA-100) | Policies and Procedures Hazardous Materials Removal Statewide Funding | Indefinite | ---- |
| 88-27-GSA (GSA-101) | Policies and Procedures Fire and Life Safety Statewide Funding | Indefinite | ---- |
| 88-30-GSA (FMC-88-3) | Monthly Mileage Reporting | Indefinite | ---- |
| 89-01-GSA (FMC-89-1) | Radio Earphones | Indefinite | ---- |
| 90-06-OTS | Information Processing Policy | Indefinite | ---- |
| 90-07-OTS | Policy Statement-Programming Languages and Databases | Indefinite | ---- |
| 90-10-GSA | Steel Shelving Review and Procurement Procedures | Indefinite | 87-01-GSA |
| 91-03-OMB | Funds 101, 141 and 151 | Indefinite | ---- |
| 91-13-OMB | Fiscal Note Procedures | Indefinite | 86-07-OMB |
| 91-29-OMB | Employee Membership in the State's Retirement System | Indefinite | ---- |

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|--------------|--|----------------------------|--------------------------|
| 91-30-GSA | State Vehicle Parking Violation Control Policy | Indefinite | ---- |
| 91-32-OMB | Equipment Inventory Process | Indefinite | 83-08-OMB |
| 92-09-GSA | Procedures for the Acquisition of Furniture and Carpet | Indefinite | 88-28-GSA |
| 93-04-GSA | State Vehicular Assignment and Use Policy | Indefinite | 90-20-GSA |
| 93-08-GSA | Procurement of State Motor Vehicles | Indefinite | 80-17-GSA (PC-27) |
| 93-13-GSA | Debarments, Suspensions, Disqualifications Pursuant to Executive Order #34/1976 | Indefinite | ---- |
| 94-02-OMB | Changes to OMB Circular Letters Brought About by Implementation of CFS | Indefinite | See C.L. |
| 94-03-OMB | NJCFS Interface Policy | Indefinite | 87-03-OMB |
| 94-06-OMB | Credits to Salary Accounts | Indefinite | 85-03-OMB |
| 94-07-OMB | Special Purpose "50" Accounts Obligations and Expenditures of Funds for Intended Purpose | Indefinite | 89-02-OMB |
| 94-09-OMB | Reimbursement for Employee Benefits | Indefinite | 85-15-OMB |
| 94-10-OMB | Tuition Reimbursement and Training Costs | Indefinite | 85-19-OMB 85-29-OMB |
| 94-11-OMB | Form 1099 Issuance | Indefinite | 85-21-OMB |
| 94-17-OMB | Hold Checks | Indefinite | 86-23-OMB |
| 94-19-OMB | Grant/Loan Accounting (Third Party Contracts) | Indefinite | 89-16-OMB |
| 94-21-OMB | Automated Clearing House - NJCFS | Indefinite | ---- |
| 94-23-OMB | Dishonored Checks | Indefinite | 85-11-OMB |
| 94-24-OMB | Deposits by State Agencies | Indefinite | 85-12-OMB |
| 94-26-OMB | State Expenditure Recoveries from the Federal Government | Indefinite | 87-09-OMB |
| 94-33-GSA | Procurement of State Motor Vehicles | Indefinite | Addendum to 93-08-GSA |
| 94-34-GSA | Capital Construction Fees and Contingencies and Requisitioning Procedures | Indefinite | 92-03-GSA |
| 94-37-GSA | Standardization of Printing Stationery | Indefinite | ---- |
| 95-03-OMB | Deposits of Checks or Cash by State Agencies for Personal Telephone Calls | Indefinite | 94-22-OMB |
| 95-08-OMB | Intra-Governmental Payment Vouchers | Indefinite | ---- |

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|-------------------|---|----------------------------|--------------------------|
| 95-11-OMB | Internal Accounting Controls | Indefinite | ---- |
| 95-13-OMB | Audits of State Agencies | Indefinite | 85-39-OMB 86-12-OMB |
| 95-14-GSA | Motor Fuel Credit Card Assignment and Use | Indefinite | 89-12-GSA (FMC-89-2) |
| 95-15-GSA | Effective Use of Photo Copiers | Indefinite | 95-12-GSA |
| 95-21-GSA | Leasing Out of State Real Property | Indefinite | 91-06-GSA |
| 95-22-GSA | Acquisition of Real Property by State Agencies | Indefinite | 88-10-GSA (PFM-06-88) |
| 96-04-OMB | Tuition Reimbursement and Training Costs | Indefinite | Addendum to 94-10-OMB |
| 96-12-GSA | Delegation of Authority/Small Construction Projects (Less \$25,000) | Indefinite | 87-02-GSA DBC-02-87 |
| 96-13-OMB | State Vendor Set-Off for State Tax | Indefinite | ---- |
| 96-14-OMB | Off System Funds or Accounts | Indefinite | 94-28-OMB |
| 96-16-OMB | Federal and Other Non-State Funding and Central Support Indirect and Administrative Costs | Indefinite | 95-07-OMB |
| 96-18-OMB | Payments to Vendors | Indefinite | 94-15-OMB |
| 97-02-OTS | Internet Access and Use Policy for New Jersey Government | Indefinite | ---- |
| 97-03-OTS | Guidelines for Acceptable Internet Access and Use for New Jersey Government | Indefinite | ---- |
| 97-04-OTS | New Jersey State Information Processing Terms and Definitions | Indefinite | ---- |
| 97-05-OTS | Date Information Interchange - Standard and Policy for Year 2000 Compliance | Indefinite | ---- |
| 97-05-ST | Administration of Public Records of Privatized Functions and Services | Indefinite | ---- |
| 97-07-ST/CA | Administration of Public Records of Privatized County and Local Functions and Services | Indefinite | ---- |
| 97-10-GSA | Building Condemnation and Demolition | Indefinite | 91-15-OMB |
| 97-11-OMB | Contracting for the Production of Films or Videotapes | Indefinite | ---- |
| 97-18-OMB | Worker Status-Employee Versus Independent Contractor | Indefinite | 94-08-OMB |
| 98-12-OMB | Transfers Guidelines | Indefinite | 96-05-OMB |
| 98-14-OMB/DPP/OTS | Professional Services: Review, Control Monitoring, and Extensions | Indefinite | 92-12-OMB |

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|-------------------------|--|----------------------------|--|
| 98-15-OMB | Assignment of State-Owned Personal Computers to State Employees | Indefinite | 88-24-OMB |
| 98-17-OMB | Use of the State of New Jersey Payment Voucher by State Agencies | Indefinite | ---- |
| 99-02-PMC/OMB | Disposal of Surplus State Real Property and Granting of Easements/Licenses Across State Lands | Indefinite | 95-20-GSA |
| 99-03-PMC/OMB | State Employee Location Coding | Indefinite | ---- |
| 99-08-OMB | Commutation Mileage Payments Accounting and Taxability | Indefinite | ---- |
| 00-02-DPP (PC-25C) | Requests for Waivers of Advertising | Indefinite | 90-25-GSA |
| 00-12-OMB | Banking Services | Indefinite | 93-02-OMB |
| 00-16-DPP (PC-39A) | Excess/Surplus Property Procedures | Indefinite | 85-48-GSA PC-39) |
| 00-17-DPP (PC-39-1A) | Disposition of Excess and Surplus Computer Equipment | Indefinite | ---- |
| 00-18-OMB | Health Benefit and Dental Expense Programs | Indefinite | ---- |
| 01-02-OMB | Automobile Mileage Reimbursement Rate | Indefinite | 94-13-OMB |
| 01-04-OMB/DPP | Non-Purchase Bureau Encumbrances and Expenditures | Indefinite | 95-16-OMB 96-03-OMB |
| 01-07-OMB | Fixed Assets | Indefinite | 00-15-OMB |
| 01-11-OMB | EZ Pass Toll Accounts | Indefinite | Addendum to 01-08-OMB Revision to 99-11-OMB/DPP |
| 02-06-OIT | Internet and Statewide Intranet Presence and Web Site Development for NJ State Government | Indefinite | 97-01-OTS |
| 02-07-RT | Proof of Registration Requirements for Contractors and Sub-contractors Providing Goods and Services to State Government Agencies and Authorities | Indefinite | ---- |
| 02-11-OMB | Automated Clearinghouse (ACH) Payment Pre-Notification | Indefinite | Addendum to 94-21-OMB |
| 03-08-OMB | Annual Internal Control Reporting | Indefinite | 98-02-OMB |
| 03-10-ST | Managing Electronic Mail: Guidelines and Best Practices | Indefinite | ---- |
| 04-02-OIT | Remote Access Virtual Private Network (VPN) | Indefinite | ---- |
| 04-04-OMB | Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid | Indefinite | 98-07OMB |

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|----------------|--|----------------------------|-------------------|
| 04-06-OIT | Assignment and Use of Cellular Wireless Devices | Indefinite | 02-03-DPP |
| 04-09-ADM/OMB | Line of Credit Program | Indefinite | 98-06-DPP/OMB |
| 04-10-OMB/DPP | State of NJ Purchasing Card Program | Indefinite | 02-10-OMB/DPP |
| 04-12-OMB | Federal Treasury Offsets | Indefinite | |
| 04-15-DPMC/OMB | SPR PROCESS | Indefinite | 97-14-GSA |
| 05-02-OMB | Federal Funds | Indefinite | 95-19-OMB |
| 05-03-OMB | Guidelines for the Establishment and Operation of Petty Cash Funds | Indefinite | 96-08-OMB |
| 05-05-OMB | Vision Care Reimbursement Program | 6/30/07 | 01-10-OMB |
| 05-06-OMB | Guidelines for the Establishment and Operation of Special and Confidential Funds | Indefinite | 96-10-OMB |
| 05-07-OMB | Refund of Payroll Checks | Indefinite | 95-04-OMB |
| 05-10-DPP | Travel Charge Card Program | Indefinite | 98-05-GSA |
| 05-12-OMB | Grant Agreement - Agency Contracts | Indefinite | 89-19-OMB |
| 05-14-OMB | Accounting for the Purchase of Goods or Services from State Colleges and Universities | Indefinite | 05-04-OMB |
| 06-02-OMB | Travel Regulations | Indefinite | 04-05-OMB |
| 06-03-OMB | Statewide Non-Tax Debt Collection and Write-Off | Indefinite | 03-06-OMB |
| 06-04-OMB | Regular and Supplemental Payroll Cut-off Time | Indefinite | 93-03-OMB |
| 06-05-OMB | "Employee Benefit" Reimbursement Rates | 6/30/06 | 05-11-OMB |
| 06-07-OMB | Taxability of the Personal Use of State Provided Vehicles and Driver Services | 12/31/05 | 05-08-OMB |
| 06-08-OMB | Group Term Life Insurance in Excess of \$50,000 | 12/31/05 | 05-09-OMB |
| 06-09-OMB | Employer's Share of FICA Taxes Charged to Federal and Non-State Funded Programs – Calendar Year 2006 | 12/31/06 | 05-13-OMB |
| 06-10-OMB | Payment of Lawsuit Awards and Settlements | Indefinite | 02-08-OMB |
| 06-12-OMB | Year-End Guidelines - Fiscal Year 2006 | 12/31/06 | 05-16-OMB |
| 06-13-OMB | Continued Coverage for Ten-Month Employees Health Benefit, Prescription Drug and Dental Expense Programs | 6/30/07 | 05-17-OMB |
| 06-14-OMB | Entertainment, Meals and Refreshments | Indefinite | 06-11-OMB |

| C.L.# | SUBJECT | EXPIRATION DATE | SUPERSEDES |
|--------------|--|----------------------------|---------------------------|
| 06-15-DPPOIT | Procurement of Information Technology (IT) Hardware, Software and Related Services | Indefinite | 00-03-DPP/OIT (PC-36C) |
| 06-16-DPP | Delegated Purchasing Authority (DPA) | Indefinite | 06-06-DPP (PC-23I) |

The following Circular Letters, listed by classification, are current and still in effect:

I. ADMINISTRATIVE

| | | | |
|-------------|--|------------|-----------|
| 94-37-GSA | Standardization of Printing Stationery | Indefinite | ---- |
| 95-15-GSA | Effective Use of Photo Copiers | Indefinite | 95-12-GSA |
| 97-05-ST | Administration of Public Records of Privatized Functions and Services | Indefinite | ---- |
| 97-07-ST/CA | Administration of Public Records of Privatized County and Local Functions and Services | Indefinite | ---- |
| 03-10-ST | Managing Electronic Mail: Guidelines and Best Practices | Indefinite | ---- |

II. FISCAL OPERATIONS (Accounting/Financial Reporting/Auditing)

| | | | |
|-----------|--|------------|------------------------|
| 88-23-OMB | Excise Tax on Gasoline and Diesel Fuel | Indefinite | ---- |
| 91-03-OMB | Funds 101, 141 and 151 | Indefinite | ---- |
| 91-13-OMB | Fiscal Note Procedures | Indefinite | 86-07-OMB |
| 94-02-OMB | Changes to OMB Circular Letters Brought About by Implementation of CFS | Indefinite | See C.L. |
| 94-03-OMB | NJCFS Interface Policy | Indefinite | 87-03-OMB |
| 94-06-OMB | Credits to Salary Accounts | Indefinite | 85-03-OMB |
| 94-07-OMB | Special Purpose "50" Accounts Obligations and Expenditures of Funds for Intended Purpose | Indefinite | 89-02-OMB |
| 94-09-OMB | Reimbursement for Employee Benefits | Indefinite | 85-15-OMB |
| 94-10-OMB | Tuition Reimbursement and Training Costs | Indefinite | 85-19-OMB 85-29-OMB |
| 94-11-OMB | Form 1099 Issuance | Indefinite | 85-21-OMB |
| 94-17-OMB | Hold Checks | Indefinite | 86-23-OMB |
| 94-19-OMB | Grant/Loan Accounting (Third Party Contracts) | Indefinite | 89-16-OMB |
| 94-21-OMB | Automated Clearing House - NJCFS | Indefinite | ---- |
| 94-23-OMB | Dishonored Checks | Indefinite | 85-11-OMB |
| 94-24-OMB | Deposits by State Agencies | Indefinite | 85-12-OMB |
| 95-03-OMB | Deposits of Checks or Cash by State Agencies for Personal Telephone Calls | Indefinite | 94-22-OMB |
| 95-08-OMB | Intra-Governmental Payment Vouchers | Indefinite | ---- |
| 95-11-OMB | Internal Accounting Controls | Indefinite | ---- |

II. FISCAL OPERATIONS (Accounting/Financial Reporting/Auditing) - continued

| | | | |
|-------------------|---|------------|--|
| 95-13-OMB | Audits of State Agencies | Indefinite | 85-39-OMB 86-12-OMB |
| 96-04-OMB | Tuition Reimbursement and Training Costs | Indefinite | Addendum to 94-10-OMB |
| 96-14-OMB | Off System Funds or Accounts | Indefinite | 94-28-OMB |
| 96-18-OMB | Payments to Vendors | Indefinite | 94-15-OMB |
| 98-12-OMB | Transfers Guidelines | Indefinite | 96-05-OMB |
| 98-14-OMB/DPP/OTS | Professional Services: Review, Control Monitoring, and Extensions | Indefinite | 92-12-OMB |
| 98-17-OMB | Use of the State of New Jersey Payment Voucher by State Agencies | Indefinite | ---- |
| 00-12-OMB | Banking Services | Indefinite | 93-02-OMB |
| 01-02-OMB | Automobile Mileage Reimbursement Rate | Indefinite | 94-13-OMB |
| 01-04-OMB/DPP | Non-Purchase Bureau Encumbrances and Expenditures | Indefinite | 95-16-OMB 96-03-OMB |
| 01-07-OMB | Fixed Assets | Indefinite | 00-15-OMB |
| 01-11-OMB | EZ Pass Toll Accounts | Indefinite | Addendum to 01-08-OMB Revision to 99-11-OMB/DPP |
| 02-10-OMB/DPP | State of NJ Purchasing Card Program | Indefinite | 99-11-OMB/DPP 00-05-OMB/DPP |
| 02-11-OMB | Automated Clearinghouse (ACH) Payment Pre-Notification | Indefinite | Addendum to 94-21-OMB |
| 03-08-OMB | Annual Internal Control Reporting | Indefinite | 98-02-OMB |
| 05-03-OMB | Guidelines for the Establishment and Operation of Petty Cash Funds | Indefinite | 96-08-OMB |
| 05-06-OMB | Guidelines for the Establishment and Operation of Special and Confidential Funds | Indefinite | 96-10-OMB |
| 05-10-DPP | Travel Charge Card Program | Indefinite | 98-05-GSA |
| 05-14-OMB | Purchase of Goods or Services from State Colleges and Universities | Indefinite | 05-04-OMB |
| 06-02-OMB | Travel Regulations | Indefinite | 04-05-OMB |
| 06-03-OMB | Statewide Non-Tax Debt Collection and Write-Off | Indefinite | 03-06-OMB |
| 06-10-OMB | Payment of Lawsuit Awards and Settlements | Indefinite | 02-08-OMB |
| 06-12-OMB | Year-End Guidelines – Fiscal Year 2006 | 12/31/06 | 05-16-OMB |
| 06-14-OMB | Entertainment, Meals and Refreshments | Indefinite | 06-11-OMB |

III. GRANT PROGRAMS

| | | | |
|-----------|--|------------|-----------|
| 94-19-OMB | Grant/Loan Accounting (Third Party Contracts) | Indefinite | 89-16-OMB |
| 94-26-OMB | State Expenditure Recoveries from the Federal Government | Indefinite | 87-09-OMB |
| 96-16-OMB | Federal and Other Non-State Funding and Central Support Indirect and Administrative Costs | Indefinite | 95-07-OMB |
| 04-04-OMB | Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid | Indefinite | 98-07-OMB |
| 04-12-OMB | Federal Treasury Offsets | Indefinite | |
| 05-02-OMB | Federal Funds | Indefinite | 95-19-OMB |
| 05-12-OMB | Grant Agreement - Agency Contracts | Indefinite | 89-19-OMB |
| 06-05-OMB | "Employee Benefit" Reimbursement Rates | 6/30/06 | 05-11-OMB |
| 06-09-OMB | Employer's Share of FICA Taxes Charged to Federal and Non-State Funded Programs - Calendar Year 2006 | 12/31/06 | 05-13-OMB |

IV. PAYROLL/PERSONNEL

| | | | |
|-----------|--|------------|-----------|
| 80-16-OMB | Appropriate Accounts for Establishment of Temporary Positions | Indefinite | ---- |
| 81-27-OMB | Special Services Positions | Indefinite | 80-21-OMB |
| 81-28-OMB | Seasonal Employment Services | Indefinite | 80-20-OMB |
| 85-14-OMB | Downgrading of Positions | Indefinite | 82-20-OMB |
| 86-04-OMB | Recovery of Unemployment Benefits from Back-Pay Awards | Indefinite | ---- |
| 91-29-OMB | Employee Membership in the State's Retirement System | Indefinite | ---- |
| 94-06-OMB | Credits to Salary Accounts | Indefinite | 85-03-OMB |
| 97-18-OMB | Worker Status-Employee Versus Independent Contractor | Indefinite | 94-08-OMB |
| 99-08-OMB | Commutation Mileage Payments Accounting and Taxability | Indefinite | ---- |
| 00-18-OMB | Health Benefit and Dental Expense Programs | Indefinite | ---- |
| 05-05-OMB | Vision Care Reimbursement Program | 6/30/07 | 01-10-OMB |
| 05-07-OMB | Refund of Payroll Checks | Indefinite | 95-04-OMB |
| 06-04-OMB | Regular and Supplemental Payroll Cut-off Time | Indefinite | 93-03-OMB |
| 06-05-OMB | "Employee Benefit" Reimbursement Rates | 6/30/06 | 05-11-OMB |

IV. PAYROLL/PERSONNEL - continued

| | | | |
|-----------|--|------------|-----------|
| 06-07-OMB | Taxability of the Personal Use of State Provided Vehicles and Driver Services | 12/31/05 | 05-08-OMB |
| 06-08-OMB | Group-Term Life Insurance in Excess of \$50,000 | 12/31/05 | 05-09-OMB |
| 06-09-OMB | Employer's Share of FICA Taxes Charged to Federal and Non-State Funded Programs - Calendar Year 2006 | 12/31/06 | 05-13-OMB |
| 06-10-OMB | Payment of Lawsuit Awards and Settlements | Indefinite | 02-08-OMB |
| 06-13-OMB | Continued Coverage for Ten-Month Employees Health Benefit, Prescription Drug and Dental Expense Programs | 6/30/07 | 05-17-OMB |

V. PROCUREMENT

| | | | |
|------------------------|---|------------|--------------------------|
| 84-13-GSA (PC-40) | Telecommunications Services and Equipment Acquisition | Indefinite | PC-23C & 36 |
| 87-12-GSA (PC-34C) | Contract Delegation to DEP for Hazardous Material Cleanups | Indefinite | PC-34B |
| 88-27-GSA (GSA-101) | Policies and Procedures Fire and Life Safety Statewide Funding | Indefinite | ---- |
| 90-10-GSA | Steel Shelving Review and Procurement Procedures | Indefinite | 87-01-GSA |
| 94-19-OMB | Grant/Loan Accounting (Third Party Contracts) | Indefinite | 89-16-OMB |
| 94-33-GSA | Procurement of State Motor Vehicles | Indefinite | Addendum to 93-08-GSA |
| 94-34-GSA | Capital Construction Fees and Contingencies and Requisitioning Procedures | Indefinite | 92-03-GSA |
| 96-12-GSA | Delegation of Authority/Small Construction Projects (Less \$25,000) | Indefinite | 87-02-GSA DBC-02-87 |
| 96-13-OMB | State Vendor Set-Off for State Tax | Indefinite | ---- |
| 97-11-OMB | Contracting for the Production of Films or Videotapes | Indefinite | ---- |
| 97-18-OMB | Worker Status-Employee Versus Independent Contractor | Indefinite | 94-08-OMB |
| 98-14-OMB/DPP/OTS | Professional Services: Review, Control Monitoring, and Extensions | Indefinite | 92-12-OMB |
| 00-02-DPP (PC-25C) | Requests for Waivers of Advertising | Indefinite | 90-25-GSA |
| 00-12-OMB | Banking Services | Indefinite | 93-02-OMB |
| 01-04-OMB/DPP | Non-Purchase Bureau Encumbrances and Expenditures | indefinite | 95-16-OMB 96-03-OMB |

V. PROCUREMENT – continued

| | | | |
|---------------|--|------------|--------------------------------|
| 02-07-RT | Proof of Registration Requirements for Contractors and Sub-contractors Providing Goods and Services to State Government Agencies and Authorities | Indefinite | ---- |
| 02-10-OMB/DPP | State of NJ Purchasing Card Program | Indefinite | 99-11-OMB/DPP 00-05-OMB/DPP |
| 04-09-ADM/OMB | Line of Credit Program | Indefinite | 98-06-DPP/OMB |
| 05-10-DPP | Travel Charge Card Program | Indefinite | 98-05-GSA |
| 05-14-OMB | Accounting for the Purchase of Goods or Service from State Colleges and Universities | Indefinite | 05-04-OMB |
| 06-15-DPPOIT | Procurement of Information Technology (IT) Hardware, Software and Related Services | Indefinite | 00-03-DPP/OIT (PC-36C) |
| 06-16-DPP | Delegated Purchasing Authority (DPA) | Indefinite | 06-06-DPP (PC-23I) |

VI. PROPERTY (Facilities/Equipment/Vehicles)

| | | | |
|--------------------------|---|------------|-----------------------|
| 88-02-GSA (FMC-88-2) | Auditing of Vehicle Use Policy and Procedure | Indefinite | ---- |
| 88-07-GSA | Transfer of Real Property between State Agencies | Indefinite | 81-34-OMB |
| 88-08-GSA (DBC-08-88) | Facility Consultant Program | Indefinite | ---- |
| 88-25-GSA (DBC-701) | Utilization of Statewide Funds for Hazardous Material Removal and Fire and Life Safety Projects | Indefinite | ---- |
| 88-26-GSA (GSA-100) | Policies and Procedures Hazardous Materials Removal Statewide Funding | Indefinite | ---- |
| 88-30-GSA (FMC-88-3) | Monthly Mileage Reporting | Indefinite | ---- |
| 89-01-GSA | Radio Earphones | Indefinite | ---- |
| 90-10-GSA | Steel Shelving Review and Procurement Procedures | Indefinite | 87-01-GSA |
| 91-30-GSA | State Vehicle Parking Violation Control Policy | Indefinite | ---- |
| 91-32-OMB (FMC-89-1) | Equipment Inventory Process | Indefinite | 83-08-OMB |
| 92-09-GSA | Procedures for the Acquisition of Furniture and Carpet | Indefinite | 88-28-GSA (PC-37A) |
| 93-04-GSA | State Vehicular Assignment and Use Policy | Indefinite | 90-20-GSA |
| 93-08-GSA | Procurement of State Motor Vehicles | Indefinite | 80-17-GSA (PC-27) |

VI. PROPERTY (Facilities/Equipment/Vehicles) – continued

| | | | |
|----------------------|---|------------|-----------------------|
| 95-14-GSA | Motor Fuel Credit Card Assignment and Use | Indefinite | 89-12-GSA (FMC-89-2) |
| 95-21-GSA | Leasing Out of State Real Property | Indefinite | 91-06-GSA |
| 95-22-GSA | Acquisition of Real Property by State Agencies | Indefinite | 88-10-GSA (PFM-06-88) |
| 97-10-GSA | Building Condemnation and Demolition | Indefinite | 91-15-OMB |
| 98-15-OMB | Assignment of State-Owned Personal Computers to State Employees | Indefinite | 88-24-OMB |
| 99-02-PMC/OMB | Disposal of Surplus State Real Property and Granting of Easements/Licenses Across State Lands | Indefinite | 95-20-GSA |
| 99-03-PMC/OMB | State Employee Location Coding | Indefinite | ---- |
| 00-16-DPP (PC-39A) | Excess/Surplus Property Procedure | Indefinite | 85-48-GSA (PC-39) |
| 00-17-DPP (PC-39-1A) | Disposition of Excess and Surplus Computer Equipment | Indefinite | ---- |
| 04-09-ADM/OMB | Line of Credit Program | Indefinite | 98-06-DPP/OMB |
| 04-06-OIT | Assignment and Use of Cellular Wireless Devices | Indefinite | 02-03-DPP |
| 04-15-DPMC/OMB | SPR PROCESS | Indefinite | 97-14-GSA |

VII. TELECOMMUNICATIONS AND INFORMATION SYSTEMS

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|-------------------|---|------------|-------------|
| 84-13-GSA (PC-40) | Telecommunications Services and Equipment Acquisition | Indefinite | PC-23C & 36 |
| 90-06-OTS | Information Processing Policy | Indefinite | ---- |
| 90-07-OTS | Policy Statement-Programming Languages and Data Bases | Indefinite | ---- |
| 94-03-OMB | NJCFS Interface Policy | Indefinite | 87-03-OMB |
| 97-02-OTS | Internet Access and Use Policy for New Jersey Government | Indefinite | ---- |
| 97-03-OTS | Guidelines for Acceptable Internet Access and Use for New Jersey Government | Indefinite | ---- |
| 97-04-OTS | New Jersey State Information Processing Terms and Definitions | Indefinite | ---- |
| 97-05-OTS | Date Information Interchange - Standard and Policy for Year 2000 Compliance | Indefinite | ---- |
| 02-06-OIT | Internet and Statewide Intranet Presence and Web Site Development for NJ State Government | Indefinite | 97-01-OTS |
| 03-10-ST | Managing Electronic Mail: Guidelines and Best Practices | Indefinite | ---- |

VII. TELECOMMUNICATIONS AND INFORMATION SYSTEMS - continued

06-15-DPPOIT

Procurement of Information Technology (IT) Indefinite
Hardware, Software and Related Services

00-03-DPP/OIT
(PC-36C)